



# City of Desert Hot Springs

65950 Pierson Blvd. • Desert Hot Springs, CA 92240

Telephone (760) 329-6411

[www.cityofdhs.org](http://www.cityofdhs.org)

License No. \_\_\_\_\_

## BUSINESS LICENSE APPLICATION

CHECK ALL THAT APPLY	--- OFFICE USE ONLY ---	
<input type="checkbox"/> New Application	Expiration Date _____	<b>PER ORDINANCE NO. 5.04.190, WITH EXCEPTION OF WHOLESALERS, BUSINESS LICENSE FEES SHALL BE DOUBLE FOR ANY BUSINESS NOT MAINTAINING A FIXED PLACE WITHIN THE CITY OF DESERT HOT SPRINGS.</b>
<input type="checkbox"/> Change of Ownership	Total Amt. Paid _____	
<input type="checkbox"/> Change of Address	Date Paid _____ <input type="checkbox"/> Cash <input type="checkbox"/> Check	
<input type="checkbox"/> Change of Business Name	Receipt/Check No. _____	
<input type="checkbox"/> Home Occupation	SIC Code _____	
	Police Dept. Approval _____	

**Business Information:**

Start Date (Upon Approval) Description of Business \_\_\_\_\_

Business Name \_\_\_\_\_

Business Location \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
*(Not P.O. Box)*

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Business Phone (\_\_\_\_) \_\_\_\_\_ Business Fax (\_\_\_\_) \_\_\_\_\_ E-Mail \_\_\_\_\_

State Lic. No. \_\_\_\_\_ License Type \_\_\_\_\_ Expiration Date \_\_\_\_\_

Resale No. \_\_\_\_\_ Federal I.D. No. \_\_\_\_\_ State I.D. No. \_\_\_\_\_

Ownership:  Corporation  Ltd. Liability Corp.  Partnership  Sole Proprietor  Trust

**Owner, Partner or Corporate Officer Information (use additional sheets if necessary):**

Owner Name \_\_\_\_\_

Home Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_ Cell (\_\_\_\_) \_\_\_\_\_ SSN \_\_\_\_\_ Driver's Lic. No. \_\_\_\_\_

Owner Name \_\_\_\_\_

Home Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_ Cell (\_\_\_\_) \_\_\_\_\_ SSN \_\_\_\_\_ Driver's Lic. No. \_\_\_\_\_

**Emergency Contact:**

Name \_\_\_\_\_ Title \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ Cell \_\_\_\_\_

**Alarm Company Information (if applicable):**

Name \_\_\_\_\_ Title \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ Cell \_\_\_\_\_

**Please complete the following calculating the amount due by using the Fee Summary on the reverse side of this form.**

Do you sell tobacco or tobacco paraphernalia?  YES  NO

No. of Employees (including Owners/Managers) \_\_\_\_\_

No. of Units \_\_\_\_\_

No. of Amusement/Vending Machines \_\_\_\_\_

No. of Days \_\_\_\_\_

No. of Signs \_\_\_\_\_

No. of Vehicles \_\_\_\_\_

Vehicle License No(s). \_\_\_\_\_

NOTE: Sales or use tax may apply to your business activities. You may seek written advice regarding the application of tax to your particular business by writing to the nearest State Board of Equalization office.

License Fee	\$	
Employee Fee	\$	
Application Fee	\$	48.00
State Disability	\$	4.00
Vehicle Fee	\$	
Additional Fee	\$	
Penalty	\$	
<b>TOTAL</b>	<b>\$</b>	

**"I declare under penalty of perjury, that the information in this application is true and correct."**

Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

*Thank you for doing business in the City of Desert Hot Springs!*

## CITY OF DESERT HOT SPRINGS · BUSINESS LICENSE FEE SUMMARY

### BUSINESS LICENSES ARE ISSUED ANNUALLY.

**PER ORDINANCE NO. 5.04.190, WITH EXCEPTION OF WHOLESALERS, BUSINESS LICENSE FEES SHALL BE DOUBLE FOR ANY BUSINESS NOT MAINTAINING A FIXED PLACE WITHIN THE CITY OF DESERT HOT SPRINGS.**

**Transfer Fee \$33.00**  
**Change of Address \$17.00**  
**Change of Business Name \$17.00**

#### I – The license fee is \$60.00 per year for the following businesses:

Art Gallery  
 Awning / Tent Shop  
 Bicycle Stand / Supplies  
 Bingo  
 Blacksmith / Forge Shop  
 Boats, Storage and/or Repair  
 Business Services  
 Candy Shop & Manufacturing (Retail/Wholesale)  
 Carpet, Rug, Floor Cleaning Service & Plant  
 Chemical Service  
 Cigar & Tobacco Stands & Shops  
 Creamery  
 Computer Service  
 Distributorship  
 Dancing Schools  
 Day Care Center (Requires CUP)  
 Dress Making Shop  
 Entertainment Services (Clowns)  
 Equipment Rental  
 General Building-Maintenance Repair  
 Gift / Art / Curio Shop  
 Golf or Archery Range  
 Handyman  
 Harness, Saddle or Tack Shop  
 Hat Shop / Blocking & Cleaning / Sales  
 Health & Allied Service – not classified  
 Hobby Shops  
 Intercity / Highway Passenger Transportation  
 Janitorial Shop – Service  
 Jewelry Shop / Sales / Repairs  
 Fabric / Craft  
 Home Occupations  
 Knit Shop  
 Laundromat, Cleaning  
 Locksmith  
 Luggage Shop  
 Manufacturing  
 Masseurs / Massage Therapists (Need permit with B/L)  
 Millinery Shop  
 Motorcycle Shop  
 Movie Studio  
 Museums  
 Music Dealer / Instruction / Musical Composition  
 Newspaper Distributors  
 Package & Shipping Service  
 Personal Services  
 Pest Control  
 Pet Shop & Animal Grooming  
 Photo & Camera Shop  
 Pool Service  
 Popcorn & Nut Store  
 Pottery Shop  
 Public Swimming Pool  
 Purses & Handbags  
 Repair Service (other than Contractor)  
 Rock & Gem Shop  
 Shoe Repair Shop / Shoe Shine Stand  
 Sign Painting & Printing (other than Contractor)  
 Tailor Shop  
 Tours  
 Transportation  
 Tree Trimming  
 Water Purification & Conditioning  
 Window Cleaning or Window Tinting

#### II – Professionals - \$95.00 per year:

Accountants	Dentist
Acupressure	Doctors
Acupuncture	Engineers
Architects / Designers	Optometrists
Attorneys at Law	Podiatrists
Blueprint/Map Making	Veterinarians
Chiropractor	

#### III – Special Events - \$120.00 PER DAY:

Car Shows	Festival	Parade
Carnival / Circus	Medicine Show	Street Fair
Farmer's Market	Music/Entertainment	

#### IV – Amusement Machines - \$33.00 per year per machine located at any premises:

Bowling	Pool Tables
Music Boxes	Shuffleboard
Pinball	Video Machine

#### V – The license fee is \$64.00 per year for the following businesses:

Boiler / Hot Water / Steam Filter	C-4
Cabinet / Mill Work	C-5
Drywall	C-9
Electrical (Signs)	C-45
Elevator Installation	C-11
Excavating / Paving / Grading	C-12
Trenching / Surfacing	
Fences	C-13
Fire Protection	C-16
Flooring (Wood) Floor Covering	C-15
Glazing	C-17
Insulation	C-2
Landscaping	C-27
Lathing	C-26
Low Voltage Communications Systems	C-7
Masonry	C-29
Ornamental Metals	C-23
Parking / Highway Improvements	C-32
Painting / Decorating	C-33
Pipeline	C-34
Prefabricated Wood Bldg. / Manufactured House	C-47
Refrigeration	C-38
Sewage / Sewage Disposal	C-42
Drain / Cement Pipe Laying	
Sheet Metal	C-43
Steel Reinforcement	C-50
Signs	C-45
Tile (Ceramic or Mosaic)	C-54
Water Conditioning	C-55
Welding	C-60
Well Drilling	C-57
Limited Specialists (unless elsewhere classified)	C-61

#### VI – The license fee is \$95.00 per year for the following businesses:

Cement & Concrete	C-8
Electrical (General)	C-10
Heating & Air Conditioning	C-20
House & Building Moving / Demo	C-21
Plastering	C-35
Plumbing	C-36
Roofing	C-39
Roofing (Metal)	C-14
Steel Structural	C-51
Solar	C-46
Swimming Pool Construction	C-53

#### VII – The license fee is \$160.00 per year for the following businesses:

General Engineering Contractor	A
General Building Contractor	B

#### IN THE EVENT OF TWO OR MORE LICENSES ISSUED TO ONE APPLICANT, THE FEE SHALL BE \$170.00 FOR ALL

#### VIII – The license fee per room, unit, space:

2 to 6	\$35.00
7 to 12	\$60.00
13 or more	\$60.00 plus \$5.50 for each room, unit, space over 12

Apartments	Motels
Hotels	Recreational / Temporary Trailer Parks
Mobile Home Parks	(Occupied or Unoccupied)

#### IX – Delivery Vehicles - \$100.00 per year:

Auto Parts / Supplies	Household Product Dist.
Bakery	Ice Cream Trucks
Building Supplies	Laundry
Catering	Milk Delivery Trucks
Cosmetic Product Dist.	Peddlers / Solicitors
Dairy Wholesale	Propane
Dry Goods	Trucking (Except Local)
Food & Beverage	Water
Gasoline Delivery Trucks	

#### X – The license fee is BASED ON THE NUMBER OF EMPLOYEES for the following business:

1 to 2 Employees	\$60.00
3 to 6 Employees	\$120.00
7 to 10 Employees	\$180.00
11 to 14 Employees	\$240.00
15 to 20 Employees	\$300.00
21 to 30 Employees	\$360.00
31 to 40 Employees	\$420.00
41 to 50 Employees	\$480.00
Over 50 Employees	\$480.00 plus \$6.50 per employee over 50

Alarm Company	Liquor Store
Advertising	Lumberyard
Answering Service	Mail Order
Antique Shop	Management/Consulting/
Animal Hospital	Public Relations Svc
Automobile Dealers	Manicurist
Auto Supplies / Equipment	Messenger Service
Auto / Car Wash Rack	Mobile Home Sales
Bakery	Mobile Repair
Barber Shop	Mortgage Company
Beauty Shop	Mortuary
Brickyard	Newspaper
Book / Stationery Store	Paint / Glass Shop
Bookkeeper	Private Detective
Bowling Alley	Real Estate Broker
Brokerage / Commodity	(Plus \$6.50 per real
Building Supplies	estate sales person.
Cash Register / Office Machine	See real estate
Sales & Service	signs for additional
Cocktail Lounge	fees)
Coffee Shop	Registered Nurse / LVN /
Clothing	Family Practitioner
Collection Agency	Reflexology
Convenience Store	Rest Homes
Department Store	Restaurant
Developers (Real Estate)	Retail (Misc.)
Draperies	Rock / Sand / Gravel /
Dry Goods	Cement / Redi-Mix
Drug Store	School of Massage
Employment Agency	Secretarial Service
Escrow Company	Security Doors, Railings
Equipment / Supplies for Service	Metal
Establishment	Sewing Machine Sales /
Florist / Garden Shop	Service
Food Store (7-11) Misc.	Shoe Store
Furniture Store (New)	Sporting Goods
Gardening	Street Sweeping
Glass Products	Television
Grocery	Theatre
Hardware	Thrift Store
Health Club / Spa Services	Towing Service
Ice Cream Parlor	Toy Store
Insurance Broker	Travel Agency
Internet Sales	Upholstery Shop
Jewelry Store	Video Production/Store
Junk Dealers	Warehouse
Land Dev. Company	Wrecking Yard

#### XI – Real Estate Signs: \$30.00 per year or \$4.00 per sign

#### XII – Ambulance Service: \$120.00 per year

#### XIII – Dance Permits: \$120.00 per year or \$19.00 per day

#### XIV – Taxi Cab Service: \$200.00 per year